

Application For Withdrawal For Purchase of House/Site,

Place.
Date..

The Trustee,
Hindusthan Charity Trust Provident Fund Institution
78, Syed Amir Ali Avenue,
Kolkata - 700019
Dear Sir,

I,.....(Block letters) A/c. No.....
beg to apply for a withdrawal of Rs..... from my account with
the Fund for the purchase, construction of a residential house/site for a house/for additions, alterations or improvements to my
house under Rule 30 (c) and beg to submit/enclose the following particulars/documents for favour of your kind information and
consideration:

- I. Location of house / site
- II. Description of the property.....
- III. Approximate value.....
- IV. Nature of Title
- V. Other evidence of title (Other than the title deed)
- VI. Member's declaration (Over leaf)
- VII. Other particulars, if any

Signature of the authorized official with seal

Signature / L.T.I. of the member

DEPARTMENTAL REMARKS

Certified the following towards sanction of the aforesaid Non-repayable withdrawal.

Contribution A/c. Position upto	Refundable Withdrawal A/c. Position as on.....
(after adjustment of non-repayable withdrawal mentioned below)	Rule No Rs
Member's share Rs.....	
Employer's share Rs.....	Member's Salary or wages Rs.....
Total Rs.	per month
Non-repayable withdrawal under Rule 30 (c)	Date of joining service
	Date of joining Fund
Member's share Rs.....	
Employer's share Rs.....	
Date of withdrawal.....

Signature of the Authorized official with seal

ORDER FOR DISPOSAL

Sanctioned Rs..... (Rupees.....)

as Non-repayable withdrawal which is payable in.....installments as below:

(i) Rs..... (iii) Rs.....

(ii) Rs..... (iv) Rs.....

Authorized Trustee

Superintendent

MEMBER'S DECLARATION

I hereby declare that—

- i. the property is free from all encumbrances:
- ii. I shall submit documentary evidence of actual expenditure within the stipulated period :
- iii. all requirements of the appropriate Authorities in connection with the intended construction / purchase have been fulfilled:
- iv. I shall refund the excess of withdrawal over the actual expenditure, if any, to the Fund for credit to My account forthwith in one lump sum together with interest as applicable,
- v. I shall not utilize the amount-for any purpose other than that it is applied for.

Signature of the employer

Signature / L.T.I. of the member

(Authorised Official with seal).